

## Telephone at the Collegium Helveticum

At the Collegium Helveticum, most of the desks are provided with a telephone for business communication needs.

Early career fellows have a personalized phone at their designated desk, while Senior Fellows members are connected to the pool telephone (number: +41 44 632 54 35) located in the administration office (C12.2). Admin will refer incoming calls for Senior Fellows at the pool telephone to their mail address. With the internal phones at the Collegium, you can make calls within Switzerland, as well as to several international destinations, including Germany, France, Italy, Austria, Great Britain, the United States, and Canada.

When dialing an external number from an internal phone at ETH, add a "0" at the beginning of the number to get a free line.

For example, if the number is written as "044 632 11 11", you should dial "0 044 632 11 11" from the internal phone at your desk.

If you dial an internal number (within ETH) with an internal phone, e.g. Andrea Truttmann, 044 63 26906 you just need to dial the last 5 digits (with a "0").

