

House Rules

The Collegium Helveticum and its team are committed to providing the best possible working conditions and promote exchange between fellows. While the team will support fellows to the best of their abilities and with the available resources, we need your cooperativity and responsiveness.

The Collegium is a place of exchange across disciplines. We consider all perspectives equal and value contributions from all fellows. Together with the community of fellows, we are committed to creating a welcoming and respectful environment for a thriving and inspiring intellectual exchange. While we value unconditional academic freedom and freedom of expression, we ask fellows to interact with consideration and respect.

The Collegium Helveticum maintains a strict zero-tolerance policy towards sexual harassment, misconduct, and any form of harmful or inappropriate behavior. Any instances of such conduct will be taken seriously and addressed immediately, with appropriate actions taken in accordance with institutional guidelines.

Residential character of fellowships

All fellows are free to pursue their individual research as outlined in their application, following the best practice in their respective fields. Participation in the academic and artistic program organized by the Collegium, currently on Thursdays is obligatory, for all fellows, except for associate fellows who are most welcome but not obliged to participate. Participation in events organized by fellows is most welcome but not obligatory.

Fellows appointed full-time at the Collegium Helveticum

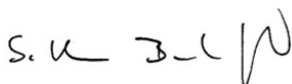
All fellows with a full-time fellowship are expected to take residence in Switzerland and work full-time at the Semper Observatory. The Collegium Helveticum provides workspace and computing infrastructure as well as access to library resources through the host institution. Additional infrastructure that is not available in the Semper Observatory, such as laboratory or studio space may be provided through the institution of the associate fellow. In these cases, fellows can request to use up to 40% of their time to work outside the Semper Observatory. Individual arrangements must be discussed with the deputy director, put into writing, and are to be approved by the director. Absences need to be recorded appropriately.

Fellows appointed part-time at the Collegium Helveticum

Senior fellows who applied for their fellowship in addition to their visiting appointment at one of the three supporting universities, commit to spending at least one day per week (currently Thursdays) at the Collegium to participate in the academic and artistic program (currently lunch seminars, workshop discussions, *jours fixes*) for fellows. I ask you to record your absences using our shared calendar <https://kalender.digital/734a49c96e739825e4b8>.

Building and infrastructure

The Collegium Helveticum is located in the protected Semper Observatory. We therefore ask fellows to treat the building carefully and follow the rules as outlined on our website. Generally, we ask you to leave all common rooms as you found them. If you want to reserve a room for a meeting or event, please contact the event office to avoid scheduling conflicts.



Sebastian Bonhoeffer, Director of the Collegium Helveticum