

Technical Issues regarding the Speaker

Presentation laptop: For the presentation, speakers can either bring their own laptop or provide the file for our in-house laptop (MacBook Pro*) which is precisely adjusted to our technical facilities. **We would recommend the in-house laptop because switching computers can pose technical problems and cause delays. In the context of virtual participants, it is mandatory to use only the in-house laptop.**

If speakers bring their own laptops, they should plan on arriving 15-20 minutes in advance to test their presentation. The speakers are also encouraged to bring a backup of their presentation on a USB-stick. If speakers wish to use the in-house laptop, please e-mail your presentation well in advance to eventoffice@collegium.ethz.ch or bring it on a USB-stick to the event. The technical equipment can support USB-C, USB 3.0, HDMI and presentations with a 16:9 format.

*Status 11. July 2023: MacBook Pro with MacOS Ventura 13.4, Microsoft Office 16.74 (Word, PowerPoint, Excel), Adobe Acrobat Reader DC 23.003.20201, Macintosh's Keynote Version 13.1, Zoom 5.14.10

Arrival: Collegium Helveticum, Semper-Sternwarte (ETH STW), Schmelzbergstrasse 25, 8006 Zürich



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